



## **Indigenous Program Coordinator**

Are you an experienced Indigenous Activity or Program Coordinator who brings existing relationships with Indigenous communities, partners and agencies at the local and regional levels? Do you seek an opportunity to join a provincial mental health organization dedicated to culturally safe programming through Indigenous community representation at the Board, Management and staff levels? The Roberts/Smart Centre (RSC) has provided mental health treatment programs for Ottawa-based youth and youth throughout the province for many years through a family-centred, culturally-safe, inclusive and community-based approach.

The Indigenous Program Coordinator is responsible for the planning, development, promotion and delivery of all Indigenous community programming including RSC Live in Treatment, Day Treatment, School-Based Mental Health Services, Family Community Intervention Programs, Family/Caregiver Education, and Anti Human Trafficking.

**Position:** 1.0.FTE Permanent

**Salary:** \$64,085.20 to \$67,900.22

**Hours:** 35 hours/week (flexible schedule)

**Send Resume to:** [apply@rsc-crs.com](mailto:apply@rsc-crs.com)

### **Major Responsibilities Include:**

- Development, implementation, and evaluation of strength-based programming, primarily for youth, which includes cultural activities that reflect First Nations, Inuit and Métis peoples.
- Develop and nurture relationships with community organizations and leaders to support and enhance programming, seeking partnerships where appropriate.
- Communicate with both youth and families to identify needs and gaps in cultural support and programming.
- Ensure optimal supports are available to youth and families in the community to support our clients to achieve their goals, develop positive relationships, and remain or return to, and thrive, within their families and communities.
- Develop metrics to monitor and report on cultural safety in RSC programs.
- Coordinate and deliver Indigenous cultural safety training for staff.

- Work directly with the CORATH Coordinator to design, deliver and evaluate training sessions for youth, families and service providers with the goal of reducing and preventing human trafficking for Indigenous youth.
- Actively participate in the development, implementation and work of the RSC Indigenous Leadership Council.

### **Qualifications Criteria:**

- Consideration will first be given to people with lived experience as an Indigenous person and experience working with Indigenous youth, families and/or community organizations. Strong preference will be given to those who self-identify as First Nations, Métis or Inuit.
- Knowledge of and experience with Indigenous traditions and culture with ability to identify commonalities and differences in meanings, teachings and activities among the different Indigenous communities.
- Knowledge of the history of Indigenous peoples in Canada and the impacts of colonization.
- Understanding of principles of holistic wellness and harm reduction.
- Broad knowledge of current issues and trends in mental health, addictions, trauma, 2SLGBTQ2+, human trafficking, family counselling and/or support services, youth engagement, group facilitation, and more.
- Experience in developing partnerships with community agencies, staff, and clients.
- Experience and creativity in the planning, development, and implementation of programs and services, including the ability to identify and resource new programs based on needs.
- Organizational, time management and project management skills.
- Ability to establish and maintain working relationships.
- Ability to effectively communicate, both orally and in writing, at a supervisory level.
- Ability to effectively direct and motivate youth and program staff.
- Ability to effectively prioritize work activities and meet deadlines.
- Ability to work within, and contribute to, a team environment.
- Demonstrated ability to engage various audiences through different training methods and tools.
- A valid driver's license is required.
- Bilingualism is an asset.